

**Study Abroad Meeting  
Friday, October 12, 2018**

Attending: Kerry Loewen (Co-Chair), Mai Nazif (Interim Co-Chair), Jeanette Ben Farhat, Ms. Angie Evans, Dr. Masanori Iimura, and Dr. Kent Wisniewski

Absent: Dr. Modhurima (Rima) DasGupta (sabbatical), Dr. Michelle Hughes Markovics (co-chair, sabbatical), and Ms. Stephanie Jarrett,

Topic	Discussion
1. Previous Minutes	Minutes of Friday, September 14, 2018 were approved.
2. Updates	<p>A. <b>London current program</b>—Mr. Kerry Loewen, Dean of Arts and Humanities and Study Abroad Committee co-chair and Dr. Jane Saldana-Talley, Interim Vice President of Academic Affairs, will be visiting London for a site visit. Because of Dr. Saldana-Talley’s new position with new responsibilities, it was difficult to schedule her for today’s meeting as had been planned.</p> <p>B. Florence—Numbers are excellent. Thirty-eight recruited!</p> <p>C. Summer 2019—Approved. Future recruitment compensation for the summer program is in question since other schools in the consortium do not do this. This discovery was made following last meeting’s suggestion of more collaboration with other members of the consortium. An alternative solution to offset costs is to increase student fees. Ms. Mai Nazif, Study Abroad co-chair and instructor in the World Languages Department, wondered whether there are other options besides increasing student fees. Dr. Kent Wisniewski, Anthropology Instructor, admonished that organizers must keep an eye on the price point of these programs. He said that students might be able to absorb proposed increases.</p> <p>D. Consortium update—</p> <ol style="list-style-type: none"> <li>1) Florence 2020—DVC will be sending faculty from the English Department. Directors agreed to recommend one course with a pre-requisite as well as a Creative Writing non-GE course. The instructor understands that cancellation is a risk. There is an ongoing discussion as to how to acquire prerequisite approvals for non-DVC students.</li> <li>2) The consortium members are excited about the offering of hybrid courses. This will be part of the London 2020 application. London is more suited for this pilot because of better infrastructure and faster Internet service. A full online course won’t be considered because of factors such as time differences, etc.</li> <li>3) Dual-location semester trips are ill advised because of cost increases due to semester-long bookings of facilities. Mr. Loewen will revisit this matter with AIFS.</li> </ol>

	<p>4) Collaboration between consortium members are welcomed and possible, but could shine light on equity issues i.e., summer compensation for recruiting.</p> <p>5) Timeline—DVC recruits twice a year, but other members of the consortium recruit once a year. Timelines need to be decided. Ms. Nazif reminded everyone that this was decided during last meeting. They are as follows:</p> <ul style="list-style-type: none"> <li>a) Application deadline November 9<sup>th</sup> first call for applications/second call—December 2018</li> <li>b) Screening application deadline—January 2019</li> <li>c) Interviews—During February 2019 meeting</li> </ul> <p>6) All districts will now ONLY allow full-time faculty to participate. The only exception is summer semester. Dr. Wisniewski suggested that since full time instructors are the only ones to be considered, expectations for recruitment must be lowered. This also precludes faculty who are teaching only two classes. Loewen said that consideration of offering hybrid classes and at least one IGETC class may offset this deficit. Dr. Masanori limura, Chemistry Instructor, suggested that this could be a possibility for instructors who are load banking and teaching two classes. The committee embraced limura’s idea as another option. Loewen said that he would need to consult the directors regarding this point.</p>
3. VPI from April—Recruitments, class cancellations	Nazif is continuing to consult with the union regarding the VPI chart (see below). This will be further discussed during November’s meeting with Dr. Terry Mulcaire who is part of the All Faculty Association’s (faculty union) leadership.
4. Activities	<p>One-hour flex meeting and a half-hour of the December 2018 Study Abroad Meeting will be <i>Zoomed</i>, recorded, and dedicated to educating interested faculty about Study Abroad. Nazif will solicit committee members for possible Thursdays.</p> <p>World Languages Fair in April 2019</p>
5. Alternative Tour Agencies	<p>Education First (EF) – Loewen has met with representatives of this alternative tour agency. The mention of this organization was not that well received by VPIs of the consortium. This organization is more applicable to summer semester.</p> <p>Non-credit and non-academic tours can be done through Community Education. The Study Abroad Committee should not get involved in this kind of recruitment.</p>
6. Guests	Dr. Terry Mulcaire, Instructor of Record for Florence, Spring 2018 will be a guest during the November Study Abroad meeting. Nazif suggested scheduling him at 9 am. Dr. Jane

	Saldana-Talley will be invited to attend December's meeting.
7. Adjournment	Meeting adjourned at 9:45 am Next meeting is scheduled for Friday, November 9.

Students Recruited by College	Average Course Enrollments for College	Number of Classes Cancelled
20+	20+	0
20+	15 - 19	1
20+	10 - 14	2
20+	0 - 9	All
15 - 19		1
10 - 14		2
0 - 9		All